



**Shawnee Mountain
Autumn Timber Festival
Craft Vendor Application**

**October 6th & 7th, 2012
Rain or Shine**

Business Name: _____

Street or PO Box: _____

City: _____ **State:** _____

Zip: _____ **Phone:** _____ - _____ - _____

E-mail Address: _____

Nature of Goods to be Sold (please be specific):

The deadline is September 1, 2012. Vendor hereby requests permission to display and sell the products and/or services listed above. Further, the Autumn Timber Festival (ATF) and Ski Shawnee, Inc. (SSI), reserves the right to approve any product/item a vendor may wish to sell or dispense as well as limit the number of concessions selling the same product/item. DO NOT bring items to the Festival unless previously approved. On the day of the Festival, our standards committee will be monitoring compliance.

I have read and understand and will abide with the Autumn Timber Festival 2012 general information, procedures, rates and conditions.

By signing this application, I acknowledge that the Festival is subject to various weather conditions and state and federal safety and health regulations. No refund of application fees. Exhibits must remain open until closing.

Applicant Signature: _____

Date: _____

Please Print Name: _____

The above named has read and understands the general information, procedures and conditions and seeks admission as a concessionaire.

For more information you can call us at 570-421-7231
or visit our website at www.shawneemt.com

CRAFT VENDOR SPACE AND COST

October 6 & 7, 2012 _____ 12' x 12' spaces @ \$250.00
\$300 if paid after September 1st, 2012 = \$ _____

ELECTRICITY (15 amp/19 volt only) @ \$60.00 = \$ _____
(Extension cords and lights not provided.)

[Above 15 amps or 19 volts call Jim Tust @ 570-421-7231 ext. 221]

TOTAL AMOUNT ENCLOSED = \$ _____

Please complete and return this form along with your payment and Affirmation and
Liability Release Form by September 1, 2012.

Checks payable to **Ski Shawnee, Inc.**

Mail to: **Shawnee Mountain Autumn Timber Festival**
Shawnee Mountain Ski Area
PO Box 338
Shawnee on Delaware, PA 18356

Pay By Major Credit Card:

Visa MasterCard American Express Discover

Name As Appears on Card: _____

Card #: _____ **Exp:** ____ / ____

If you are not accepted for the Festival your payment will be returned by Sept 24, 2012.

Tentative Check-In and Set-Up Schedule for 2012

Friday, October 5th 8am-6pm
Day of Festival, Saturday, October 6th, 7am-10am
Vehicles **MUST** be out by 10am

Number of vehicle passes required _____ (Limit 2)

Number of Vendor passes needed for festival _____ (Limit 4)

Anticipated date & time of set up of your booth _____

Reminder: This is an outdoor event; be prepared for any type of weather. Tents, canopies and pop-ups must be secured to withstand the weather

If you are looking for accommodations, there is a KOA camping ground less than a mile from Shawnee Mountain Ski Area, as well as Shawnee Inn, Days Inn, Budget Inn & Suites and Fernwood Resort all within 5 miles of event site.

AFFIRMATION AND LIABILITY RELEASE FOR VENDORS

I, _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the 2012 **Shawnee Mountain Autumn Timber Festival**, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and invitees of this event. I also understand that if I choose to hire help for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that Ski Shawnee, Inc. located in Monroe County in the state of Pennsylvania, their members and/or directors and officers may not be held liable in any way for any occurrence in connection with my participation in the 2012 **Shawnee Mountain Autumn Timber Festival** that may result in injury, death, or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in this event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release **Shawnee Mountain Autumn Timber Festival** and Ski Shawnee, Inc., their members, directors and officers from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage or wrongful death arising out of or in the course of my participation in this event.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AFFIRMATION AND RELEASE BY READING IT BEFORE I SIGN IT.

Company Name

Signature

Date

Print Name

Festival Display Times
Saturday, October 6th 11am – 6pm
Sunday, October 7th 11am – 6pm

CONDITIONS FOR 2012

1. All locations will be assigned by ATF. While written location requests will be considered, placement will be at the sole discretion of ATF staff. Use of Shawnee Mountain property is strictly limited to assigned location.
2. Exhibitor/Concessionaire parking is provided in designated areas only. With the exception of specified set-up/load-in and break-down/load-out times, vehicles will not be permitted at event site. Vehicles will be removed immediately when asked to be by ATF staff.
3. A photograph of the concession set-up and detailed description of products/items to be sold is required with the application before the application can be approved. Any items not listed on the application and approved will not be allowed to be sold during the event. Items will be removed from the concession stand when asked by staff. Failure to abide can result in being asked to leave the festival without a refund.
4. All signs and displays must be of a professionally produced nature. Price of items must be displayed. Hand billing of any kind, without the written consent of ATF is prohibited. ATF reserves the right, at its sole discretion, to alter or remove any exhibit or merchandise that does not reflect the high standards of ATF. Signs and displays deemed offensive or inappropriate may result in exercise of this option.
5. Vendors are required to keep a neat, presentable booth at all times. Tables should be covered. Empty boxes and trash will not be permitted around the booth. This looks unprofessional and sloppy. ATF reserves the right, at its sole discretion, to alter or remove any exhibit or merchandise that does not reflect the high standards of ATF. Merchandise deemed offensive or inappropriate may result in exercise of this option.
6. It is the sole responsibility of each exhibitor/concessionaire to obtain the applicable and appropriate state and local licenses and permits as well as payment of taxes pertaining to their operation.
7. A limited number of electrical hook-ups will be available (see application). You can also use propane to run your booth during the day. Generators may only be used with ATF approval. Vendor agrees to hold Ski Shawnee, Inc. and any officers and/or owners of the aforementioned company harmless for any damage to equipment caused by any malfunction. Exhibits must remain open until closing. ATF will provide day and evening security, but concessionaire agrees to hold Ski Shawnee, Inc. harmless for any injury, theft or other loss that may occur to property or person during the load-in/set-up, event, break-down/load-out of the festival.
8. Concessionaires are not to begin striking their display until Sunday at 6pm. Leaving early makes the festival look in disarray; and concessionaires who leave early will not be invited to participate the following year.